

MECC Board of Directors Meeting  
Meeting Minutes  
October 28, 2022

Present: Ms. Massey (presiding), Dr. Ratcliff, Ms. Brown, Ms. Doherty, Dr. Prochaska, Dr. Brown (joining after meeting called to order), Mr. Parker (joining after meeting called to order), Ms. Miller

Absent: Dr. Jones, Mr. Henry, Ms. Adams, Ms. Kennedy, Ms. Kinnear

The meeting was called to order at 12:03 pm.

No members of the public were present. A quorum of the Board was not initially present.

No conflicts of interest were declared.

Ms. Miller presented MECC 101, this month focusing on enrollment, recruitment and enrollment efforts, the process families go through to for enrollment and enrollment assistance services, and related topics.

Ms. Brown presented the finance report as presented in the Board meeting packet.

Dr. Brown and Mr. Parker joined the meeting at 12:18. A quorum of the Board was now present.

The Board discussed the finance report and reporting of financials by YPTC. The finance committee will discuss recommendations made by the board.

Motion by Ms. Doherty, seconded by Ms. Brown to approve August and September board meeting minutes. Motion passed unanimously.

Ms. Massey reviewed the resource development report presented in the Board meeting packet.

Motion by Dr. Prochaska, seconded by Mr. Parker, to appoint Ms. Massey as President, Dr. Prochaska as Vice President, Mr. Henry as Secretary, and Ms. Brown as Treasurer for the 2022-2023 fiscal year. Motion passed unanimously.

Dr. Prochaska reviewed the next steps of the strategic plan retreat process. The board discussed possible meeting dates for a final strategic planning meeting. The Board decided to hold one board meeting for November and December and decided on Friday December 9th at 1 pm for that meeting. A doodle poll will be distributed to identify a time for the board to meet regarding our last strategic planning topics.

Mr. Parker left the meeting at 12:49pm. A quorum of the board was still present.

Dr. Prochaska led the board through committee assignments. The committee assignments for this fiscal year will be as follows:

Finance: Ms. Brown, Ms. Doherty, Ms. Kennedy, and Dr. Prochaska

Board Governance and Development: Dr. Prochaska, Ms. Kinnear, and Mr. Henry

Scholarship: Mr. Parker, Dr. Ratcliff, and Dr. Jones (if interested in continuing)

Resource Development: Ms. Massey, Dr. Brown, and Dr. Jones (if interested in continuing)

Government Affairs: Ms. Adams

Ms. Miller presented her Director's Report as presented in the Board meeting packet.

The meeting adjourned at 1:11pm.

Respectfully submitted by Dr. John D. Prochaska, Board Secretary.