

MOODY EARLY CHILDHOOD CENTER  
Board of Directors Special Meeting – COVID Outbreak  
Videoconference via Zoom  
May 29, 2020

Present: Ms. Massey (Presiding), Ms. Kinnear, Ms. Brown, Dr. Prochaska (joined late at 1:44 pm), Ms. Doherty, Ms. Miller (Executive Director), Ms. Palmer (Your Part-Time Controller)

Absent: Ms. Adams

Ms. Massey called the meeting to order at 1:15 pm. Members had struggled to join the meeting via Zoom and thus the delayed starting time. A quorum was present.

There were no members of the public present at the meeting for public comment.

Ms. Massey asked that the Finance report be presented first. Ms. Palmer reviewed the material that had been distributed to the board in advance of the meeting. Following discussion, on a motion from Ms. Brown and a second by Ms. Kinnear, the year to date (through April 30th) financial reports were accepted as presented.

Dr. Prochaska joined the meeting at 1:44 pm.

Ms. Kinnear moved, with Ms. Brown seconding, to accept minutes presented from previous meetings. Motion passed unanimously.

Ms. Miller provided her monthly report. She announced that the decisions on our Head Start grant are expected in late June for a July start. She will keep the Board posted. She reviewed updates to current COVID-19 protocols. She reported that there were 91 students enrolled as of June 1<sup>st</sup>. She noted that Dr. McKinney is no longer working for MECC.

Pre-K enrollment is continuing. There was a discussion about fall processes for education programs, including the possible need for smaller class sizes, masking, etc. Guidance will be obtained as recommendations continue to be provided.

It was announced that MECC is partnering with Galveston's Own Farmers Market for a \$5,000 grant from 1<sup>st</sup> Presbyterian Church in Galveston to develop a victory garden at MECC. There was also discussion of replacing carpet with tile and area rugs to improve sanitation efforts and durability of flooring. Professional development dollars can be allocated to this project if needed. Ms. Kinnear is going to get bids for replacing carpet with tile.

Motion by Dr. Prochaska, second by Ms. Brown, to reallocated professional development dollars to capital improvements to support removing carpet and replacing with tile. Motion carried unanimously.

Resource development committee reported that the Yagas annual fundraiser is not happening this year due to COVID-19. There is no new updates regarding our outstanding \$10,000 request to the Ippilito Foundation. We are also exploring a Dollar General Literacy Grant.

Marcus was presented to the Board as a potential new board member. Motion to add him to the Board by Dr. Prochaska, seconded by Ms. Brown. Motion carried unanimously.

Dr. Prochaska reviewed term limits. Motion by Ms. Kinnear, seconded by Ms. Brown, to reappoint Dr. Prochaska to another full term. Marcus will join Dr. Prochaska as part of this cohort.

The next meeting of the Board will be on June 26<sup>th</sup> at 1pm via Zoom Video Conference.

Meeting was adjourned at 2:35pm.

Respectfully submitted by Dr. John Prochaska, MECC Board Secretary