

MOODY EARLY CHILDHOOD CENTER
Board of Directors Special Meeting – UTMB Contract: COVID-19
March 27, 2020

Present: Ms. Massey (Presiding), Ms. Kinnear, Ms. Brown, Dr. Prochaska, Ms. Adams, Ms. Doherty, Ms. Miller (Executive Director), Ms. Garcia (Your Part-Time Controller) Ms. Palmer (Your Part-Time Controller)

Absent: None

Ms. Massey called the meeting to order at 1:01 pm.

There were no members of the public present at the meeting for public comment.

Ms. Massey presented to the Board an MOU between MECC and UTMB that outlines the relationship between the two organizations during the COVID outbreak, wherein MECC would provide emergency childcare to frontline employees at UTMB. The board discussed concerns related to operations of the Center during this arrangement, what “life will be like” on campus, and other day-to-day concerns. The board discussed provisions in the MOU about how the relationship would end once the outbreak had ended and opted to include provisions for MECC to terminate the relationship in the event such an action was required.

Ms. Adams moved (with Ms. Kinnear seconding) to approve the adoption of the MOU. Ms. Massey, Doherty, and Brown voted for the motion. Dr. Prochaska abstained citing conflict of interest.

Ms. Miller reviewed with the Board the needs of UTMB for childcare. Currently, we are anticipating about 80 children to enroll, with more possible. We will be holding spaces until April 3rd, at which time MECC may be opening up additional slots to other first responders and front line and essential workers. The Board decided to meet next week to re-evaluate capacity and decide about opening up additional slots for these groups.

The Board discussed provisions for school operations and administration, including contingency plans in the event leadership is sick. There was discussion of adding Mr. Ford (deputy director) as a signatory to the bank accounts if needed. This will be an action item on our next meeting agenda.

The Board agreed to meet again at 1pm, Thursday, April 2nd via teleconference.

The Board again extended support for and well wishes to all MECC staff and families during this crisis.

The meeting adjourned at 1:52pm.