

MOODY EARLY CHILDHOOD CENTER
Board of Directors Minutes
February 28, 2020

Present: Ms. Massey (Presiding), Ms. Kinnear, Ms. Brown, Ms. Doherty and Ms. Adams (Video conference)

Absent: Dr. Prochaska

Staff: Ms. Miller (Executive Director), Liz Ginn (Teen Health), Ms. Garcia & Ms. Palmer (Your Part-Time Controller)

Ms. Massey called the meeting to order at 1:06 pm.

Following introductions, on a motion by Ms. Kinnear and a second by Ms. Doherty the minutes of both the January 17th and February 17th meetings were approved as distributed.

There was no one present for public comment.

Ms. Miller asked that Ms. Ginn from Teen Health Clinic, brief the board on measures being taken within GISD regarding the COVID-19 epidemic. Ms. Ginn distributed copies of a letter she and Ms. Miller received earlier in the day. MECC will continue its health protocols and adhere to the cleaning directions in the letter. Ms. Ginn left the meeting following her report and the subsequent discussion.

Ms. Garcia introduced Ms. Palmer, who will replace her while she is on family leave following the birth of her child in May. Together, they reviewed the financial reports in the board packet. They responded to questions, noting that budget adjustments should be ready for presentation at the next board meeting. Once their report was complete and questions answered, Ms. Garcia and Ms. Palmer left the meeting.

Ms. Massey and Ms. Miller reported on behalf of Dr. Prochaska that Ms. Templer has resigned from the board. On a motion from Ms. Kinnear and a second by Ms. Brown, the board accepted Ms. Templer's resignation with regret. Ms. Miller will approach Dr. Amber Brown, chair of the Advisory Board, about possibly replacing Ms. Templer.

Ms. Massey reported that she had submitted the required report to the Moody Foundation for the first grant (2016-15) and was beginning work on the report on the second grant (2017-15). Once the professional development grant expenditures are complete, a report on that grant will be submitted. Ms. Massey also submitted the Meadows Foundation report and completed the request to the Permanent Endowment Fund for scholarship and family engagement support in the 2020/21 fiscal year. She, Ms. Miller and Mr. Ford will meet with the PEF board on March 2nd. Ms. Miller submitted the request for United Way funding.

Ms. Massey and Ms. Miller continue to work with MAYA consulting as part of the 1882 grant to identify new sources of philanthropic funding.

Ms. Kinnear drew the board's attention to two interim education reports coming out of the Texas legislature.

Ms. Miller reviewed her report, which was part of the board packet. Included in that report was a draft of the MOU with GISD to operate its summer school program for PreK3 and PreK4 students. On a

motion from Ms. Kinnear and a second by Ms. Doherty, the board voted unanimously to authorize Ms. Miller to sign the agreement on behalf of MECC. As part of her report, Ms. Miller asked the board to consider setting tuition rates for the 2020/21 school year. Following a lengthy discussion, Ms. Brown made a motion to set the PreK tuition at a rate that matches GISD --\$430 a month with a 25% discount for GISD employees enrolling their children. The extended day rate would remain at \$65 a week. Following a second by Ms. Kinnear, the motion passed unanimously.

Discussion then turned to the contract with GISD for the upcoming school year. The board reviewed the document, asking Ms. Miller questions about several sections and making minor edits which Ms. Miller and Ms. Massey recorded. Ms. Miller will incorporate the edits and forward to GISD for consideration.

The board adjourned into executive session at 2:50 pm and reconvened in open session at 3:00 pm with no action necessary to be taken.

Ms. Massey confirmed the next regular board meeting for 1:00pm on March 27th and adjourned the meeting.