

MECC Board of Directors Meeting  
August 27, 2021

Attendees: Ms. Massey, Dr. Prochaska, Ms. Brown, Dr. Brown, Ms. Kinnear, Mr. Parker, Ms. Doherty, Ms. Miller, Dr. Jones (guest), Ms. Kennedy (guest), Dr. Ratcliff (guest), Mr. Henry (guest)

Absent: Ms. Adams

Call to order at 1:19pm.

No public were present besides the guests of the Board.

A quorum was present.

Motion to approve the minutes from the July meeting by Ms. Kinnear, seconded by Ms. Doherty. Motion was approved.

Ms. Brown presented the financial report for the month of July, including areas that are being monitored, questions for YPTC, and updates on outstanding accounts. The Board discussed the utility of conducting an audit of our electrical bills over the past 5 years. This will be discussed further in next month's Finance Committee.

Ms. Brown presented our contract for audit and IRS form 990. The Finance Committee recommended an approval of a 1-year contract. The committee also recommend that we renew our Moody Bank line of credit.

Motion by Ms. Brown, seconded by Ms. Kinnear, to approve entering into a 1 year contract with our CPA firm to conduct our audit and prepare our IRS form 990. Motion carried unanimously.

Motion by Ms. Brown, seconded by Ms. Kinnear, to renew our Moody Bank \$300,000 line of credit. Motion carried unanimously.

Dr. Prochaska presented the roles of the various Board officers. The Board members discussed potential candidates and interest in serving in these roles. Motion by Ms. Doherty to appoint Ms. Massey as chair, Ms. Kinnear as vice-chair, Dr. Prochaska as secretary, and Ms. Brown as treasurer for the 2021-2022 fiscal year. Seconded by Mr. Parker. Motion carried unanimously.

Discussion of committee assignments will be tabled for the next meeting to give members time to learn more about each committee's role.

Ms. Massey updated the Board on resource development. She included details about forthcoming proposal submissions to various local and regional foundations. She also gave a brief update about our historical success with raising additional philanthropic resources.

Ms. Doherty updated the Board on the monthly review of and decisions made for scholarships, which included 3 families this month.

Ms. Kinnear provided updates on government affairs. She reported that there is pending legislation prohibiting mandatory vaccination requirements of children for COVID, as well as prohibition of mask mandates.

Dr. Brown discussed the idea of transitioning the Board of Advisors to an Ambassadors for MECC panel. They would remain informed and help promote MECC and its activities. There appeared to be consensus to move forward with this.

Ms. Miller presented her Executive Director report for the month as presented in the Board meeting packet.

Next meeting is scheduled for September 24th.

Meeting adjourned at 2:55 pm.