



Giving every Galveston child the opportunity to soar

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**Moody Early Childhood Center**  
**BOD Minutes**  
**Friday, August 23, 2019**  
**1:00 p.m. in the Boardroom at MECC**  
**1110 21<sup>st</sup> Street**  
**Galveston, TX 77550**

In Attendance:

Betty Massey, Jeri Kinnear, Weez Doherty, Angela Brown, Renee Templer, John Prochaska

Staff:

Karin Miller

Guest:

Ms. Massey called the meeting to order at 1:07 p.m.

On a motion from Ms. Kinnear and a second by Dr. Prochaska the minutes of the July 26, 2019 board meeting were approved as distributed.

Ms. Kinnear posed several questions as follow-up to the minutes, all of which Ms. Miller or board members answered. On a motion from Ms. Kinnear and a second by Dr. Prochaska the minutes of the August 9, 2019 special called board meeting were approved as written.

There were no members of the public present, so Ms. Massey moved the meeting into the financial reports. Ms. Miller and Ms. Brown presented the reports for the time period September 2018-July 2019; these reports had been assembled by Ashley Garcia of Your Part-time Comptroller. MECC had hired YPTC following the abrupt departure of the interim bookkeeper. Board members discussed the financial reports with various members of Finance Committee responding to questions. As chair of Finance Committee, Ms. Brown presented the committee's recommendation to continue with YPTC as the core component of MECC's accounting team. Ms. Miller has reassigned some responsibilities to other staff members. The board concurred with this recommendation for the immediate future.

Ms. Miller then distributed and reviewed her report noting that the pace of PreK3 registration was accelerating with over 100 students fully enrolled. She also told the board that the MECC Health Clinic was complete and suggested board members accompany her on a tour following the meeting.

The challenge of the administration of the TEA implementation grant and general cash flow with GISD continues.

Dr. Prochaska led the board through the process of drawing for initial terms under the bylaws revised and approved earlier in the year. Following a random drawing board members received the following terms:

- Class of 2020 (drawing a partial term of 1 year)-Renee Templer and John Prochaska
- Class of 2021 (drawing a partial term of 2 years)-Jeri Kinnear and Weez Doherty
- Class of 2022 (drawing a full 3 year term)-Betty Massey, Angela Brown and Erica Adams

On a motion by Dr. Prochaska and a second by Ms. Templer, the following officers were elected for the 2019-2020 fiscal year:

- Betty Massey-President
- Jeri Kinnear-Vice President
- John Prochaska-Secretary
- Angela Brown-Treasurer

The final piece of business from the Governance and Board Development Committee was a discussion of skills/characteristics for additional board members. There was consensus around searching for legal and accounting skills, a younger and more ethnically diverse demographic and more diverse gender demographic.

Ms. Massey briefly reviewed the Operating Budget Fundraising Plan for 2019-20 which had been presented and discussed at the July board meeting. Ms. Miller and Ms. Kinnear proposed a fundraising event centered on a large donation of wine that Ms. Miller's sister is prepared to make to MECC for the purpose of selling the wine for the benefit of MECC. Several board members assumed initial assignments in preparation for putting together this fundraiser.

Ms. Doherty announced that the next meeting of the Board of Advisors is September 5<sup>th</sup>, the same day as the United Way Galveston kick-off luncheon which Ms. Templer, Ms. Brown and Ms. Doherty will attend with Ms. Miller and several of her staff.

The board then spent time reviewing the 2019-2022 strategic plan with Ms. Miller continuing to revise the plan. The next board meeting will be a special called meeting at 1:30 p.m. on September 6<sup>th</sup> for the purpose of reviewing a major grant application to the Moody Foundation. This application will be a major financial component of the three year strategic plan.

The next regular board meeting is to be held on September 27<sup>th</sup> at 1:00 p.m. at MECC.

On a motion from Ms. Kinnear and a second by Ms. Doherty, the meeting was adjourned at 3:18 p.m.