



Giving every Galveston child the opportunity to soar

Moody Early Childhood Center
BOD Minutes
Friday, May 24, 2019
1:00 p.m. in the Family Engagement Room @ MECC
1110 21st Street, Galveston, Texas 77550

In Attendance:

Jeri Kinnear, Betty Massey, Angela Brown, Weez Doherty, John Prochaska, and Erica Adams (via Zoom)

Absent: Renee Templer, Weez Doherty, and Erica Adams

Staff:

Karin Miller, Greg Howell

Ms. Massey called the meeting to order at 1:00 p.m. There were no members of the public present.

On a motion from Ms. Kinnear and a second by Dr. Prochaska the minutes of the April 26, 2019 board meeting were approved as distributed. Mr. Howell began the financial report with a review of the MECC capital account. This engendered a discussion of procedures for authorizing expenditures from that account and a review of recent expenditures. Ms. Brown pointed out that there is no established budget for that account and therefore expenditures should be brought to the board in advance for review and approval. The board reviewed and agreed to the following expenditures and estimated expenditures: the \$3,500 Turtle project; \$3,200 playground equipment (which may be reimbursed from TEA grants); \$9,800 for lockers for classroom staff to secure phones and other personal belongings during the work day (part of which may be reimbursed from TEA grants); the purchase of commercial washers and dryers at a yet to be determined cost (a portion of which may be TEA grant eligible); and the conversion of the nurse's office into the Executive Director's office at an approximate cost of \$10,000. Ms. Miller and Ms. Kinnear will return to the board with more exact figures on the office conversion and washer/dryer later in the summer.

Ms. Massey then asked Mr. Howell to distribute the most recent version of the 2019/20 budget draft with full day preK funding for both PreK3 and PreK4 incorporated and a draft of that budget that does not anticipate a partnership with Head Start. She explained that she asked Mr. Howell to run a version that does not include Head Start because registration numbers were so low she was concerned that the partnership will not work out for the upcoming school year. As a result of the budget discussion, Ms. Brown made a motion which Ms. Kinnear seconded and the board members present all supported that MECC defer action on the revised MOU in the board packet. With a June 20th "drop dead" date for meeting Head Start enrollment numbers and the next MECC regular board meeting scheduled for June 28th, the board will simply have more information to inform action at that time.

The discussion then focused on the education bill passed by the Texas legislature the previous day. Ms. Miller distributed sections of the bill dealing with full day PreK funding; it is clear that PreK4 will be

funded full day and PreK3 will be at the discretion of the school districts. The board set out a plan to educate members on the bill and then work with GISD for full day funding for three-year-olds.

Mr. Howell along with Ms. Brown returned to financial reports with Mr. Howell assuring the board that the audit was in final review stages. Ms. Brown asked the board for authority to use the line of credit at Moody Bank to carry the operations into early summer, acknowledging that MECC will have to ask Moody Foundation for an early payment of the last year of funding on the 2016 grant. Ms. Kinnear made a motion to authorize Ms. Brown and Mr. Howell to access the line of credit as needed with an immediate \$200,000 draw; Dr. Prochaska seconded that motion, and it passed unanimously.

Next on the board's agenda were several contract renewals:

- On a motion from Ms. Kinnear and a second by Dr. Prochaska the contract with K & K Quality Contractors for the cleaning of the building and care of the grounds around the school was approved for the upcoming fiscal year.
- On a motion from Dr. Prochaska and a second by Ms. Brown the contract with GISD Food service for the upcoming school year was approved unanimously. The board did note that Ms. Miller and her staff will be looking into alternative service in the future.
- On a motion from Ms. Kinnear and a second by Ms. Brown the revised MOU with GISD was approved unanimously.

Ms. Miller reviewed her Executive Director's report, calling board members attention to training hours that need to be completed. There were no committee reports. Ms. Massey reminded the board of the upcoming strategic planning session. She then adjourned the meeting into Executive Session in order to discuss personnel and real estate matters. The board returned to open session with no action to be taken. The meeting was adjourned at 4:06