Moody Early Childhood Center Board of Directors
Board Meeting
Friday, November 12, 2021 @ 1:00 p.m.
Rosenberg Library, Randall Room
2310 Sealy Ave, Galveston TX 77550
Join Zoom Meeting
https://us02web.zoom.us/j/86937122704?pwd=MkFHY2RnVUdrbHNpRk5ZTGdTY0s3QT09
Meeting ID: 869 3712 2704
Passcode: 950365

AGENDA

1. Call to order
2. Review & Approval of Board Meeting Minutes
   a) September 24, 2021 (enclosed)
3. Public Comment on Agenda and Non-Agenda Items
4. Committee Reports
   a) Finance
      i. September & October 2021 (to be distributed separately)
   b) Governance and Board Development
      i. 2021/22 committee assignments (enclosed)
   c) Resource Development
   d) Scholarship
   e) Government Affairs
5. Update: Role of Board of Advisors
6. Executive Director’s report
7. Update on discussion with GISD
   a) Funds owed MECC
   b) PreK 4
8. Adjourn to Executive Session – The board may recess into Closed Executive Session as permitted by the Texas Open Meeting Act Government Code Sections 551.071-551.090 Subchapter D and E. Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting then the final action, final decision or final vote shall be either:
    a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
    b) at a subsequent public meeting of the Board upon notice thereof as the board shall determine
9. Reconvene from Executive Session and take any action warranted.
10. Next Board Meeting scheduled for Friday, December 10, 2021 @ 1:00pm
11. Adjourn
MECC Board of Directors Meeting
September 24, 2021

Attendees: Ms. Massey, Ms. Kinnear, Mr. Parker, Dr. Brown, Dr. Prochaska, Mr. Henry, Dr. Jones, Dr. Ratcliff, Ms. Doherty, Ms. Kennedy, Ms. Miller

Absent: Ms. Adams, Ms. Brown

The meeting was called to order at 1:19pm.

No members of the public were present, and a quorum Board was present.

Motion by Mr. Parker, second by Dr. Brown to approve minutes.

Ms. Kinnear presented the finance report contained in the meeting packet. She also presented a review of the history behind SB 1882, finances over the past year, PPP loan program, and other details.

Dr. Prochaska led the Board through committee assignments for the current fiscal year. The Board discussed setting up and frequency of board committee meetings, as well as the timing of the Board meeting.

Ms. Massey updated the Board about current development efforts. She updated the Board on the status of Kempner Fund and PEF reports that are currently being developed.

The Scholarship committee will be convening this month with a report for the next meeting.

No update on from the Government Affairs committee.

The Board discussed some potential updates to the gymnasium to make it more appropriate for our age groups we serve.

Dr. Brown is working on a plan for better engaging the board of advisors and will be reporting back at the next meeting.

Ms. Miller presented her Director’s report.

Meeting adjourned at 1:58pm.

Respectfully submitted by Dr. John Prochaska, Board Secretary
<table>
<thead>
<tr>
<th>Finance</th>
<th>Board Governance</th>
<th>Government Affairs</th>
<th>Scholarship</th>
<th>Resource Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angela Brown</td>
<td>John Prochaska</td>
<td>Jeri Kinnear</td>
<td>Karen Ratcliff</td>
<td>Betty Massey</td>
</tr>
<tr>
<td>Jeri Kinnear</td>
<td>Dustin Henry</td>
<td>Dustin Henry</td>
<td>Marcus Parker</td>
<td>Deborah Jones</td>
</tr>
<tr>
<td>Chiqui Sanchez Kennedy</td>
<td>Weez Doherty</td>
<td>Amber Brown</td>
<td>Deborah Jones</td>
<td>Amber Brown</td>
</tr>
<tr>
<td>Weez Doherty</td>
<td></td>
<td>Karen Ratcliff</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MECC: Executive Director
Board Report
November 17, 2021

A. Enrollment/Recruitment
   i. Enrollment
      1. 141 PK
      2. 73 Infant/Toddler
   ii. Continued Recruitment
      1. Flyers/Banners/Signs
      2. Neighborhood canvassing
   iii. 2021-2022
      1. Challenges
         • Potty Training
         • Behavior issues
         • SPED requirements
      2. MECC
         • Actively engaging parents
            i. Developmentally appropriate/delay
            ii. Articles
            iii. Ideas
            iv. Parent Classes
         • Teacher recruitment
            i. Additional certifications
            ii. Requesting IEP BEFORE students begin
            iii. Attending end of year ARD’s for ECSE/PPCD students

B. Partners
   i. GISP
      1. Presentation
      2. Meeting with Dr. Gibson
   ii. UpBring
      1. Concerns
         • Upbring
            i. 2:1 class at all times
         • MECC
            i. Lack of recruitment (29)
            ii. Lack of assistance
            iii. Quantity of extra duties for HS classroom teachers
            iv. Actively recruiting MECC staff

The Moody Early Childhood Center is a private nonprofit 501 (c) (3) and does not discriminate on the basis of sex, race, color, national origin, disability, religion or age in the administration of its educational policies, admissions policies, and all other school-administered programs.
Student Enrollment
<table>
<thead>
<tr>
<th>Demographic</th>
<th>Infant &amp; Toddler</th>
<th>PK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hispanic</td>
<td>25%</td>
<td>43%</td>
</tr>
<tr>
<td>AA</td>
<td>11%</td>
<td>32%</td>
</tr>
<tr>
<td>Caucasian</td>
<td>56%</td>
<td>19%</td>
</tr>
<tr>
<td>Other</td>
<td>9%</td>
<td>6%</td>
</tr>
<tr>
<td>SES</td>
<td>49%</td>
<td>85%</td>
</tr>
<tr>
<td>Full Pay</td>
<td>51%</td>
<td>15%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Classrooms</th>
<th>Ages</th>
<th>Number of Classrooms</th>
<th>Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infants</td>
<td>6 wks-23 months</td>
<td>6</td>
<td>44</td>
</tr>
<tr>
<td>Toddlers</td>
<td>24 months-36 months</td>
<td>5</td>
<td>31</td>
</tr>
<tr>
<td>PreK3</td>
<td>3-4 years</td>
<td>11</td>
<td>133</td>
</tr>
<tr>
<td>PreK4</td>
<td>4-5 years</td>
<td>1</td>
<td>8</td>
</tr>
<tr>
<td>Afterschool</td>
<td>PK3-Kdg</td>
<td>3</td>
<td>24</td>
</tr>
</tbody>
</table>

Help us recruit!
Spaces are available!!
## Staff Demographic and Certification

<table>
<thead>
<tr>
<th>Ethnicity</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hispanic</td>
<td>32%</td>
</tr>
<tr>
<td>African American</td>
<td>31%</td>
</tr>
<tr>
<td>Caucasian</td>
<td>27%</td>
</tr>
<tr>
<td>Other</td>
<td>1%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Degree</th>
<th>GED/HS</th>
<th>CDA</th>
<th>Asso</th>
<th>Bach</th>
<th>Bach – Alt Cert</th>
<th>Bach +Cert</th>
<th>Masters +</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
<td>25</td>
<td>3</td>
<td>16</td>
<td>9</td>
<td>6</td>
<td>8</td>
<td>8</td>
</tr>
<tr>
<td>%</td>
<td>33%</td>
<td>4%</td>
<td>21%</td>
<td>12%</td>
<td>8%</td>
<td>11%</td>
<td>11%</td>
</tr>
</tbody>
</table>
Academics
# Infant/Toddler Developmental Checklist

<table>
<thead>
<tr>
<th>Age</th>
<th>6 wks – 5 months</th>
<th>6 - 11 months</th>
<th>12 - 17 months</th>
<th>18 - 23 months</th>
<th>24 - 36 months</th>
<th>36 months+</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health &amp; Motor</td>
<td>80</td>
<td></td>
<td></td>
<td></td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Lang &amp; Lit</td>
<td>100</td>
<td></td>
<td></td>
<td></td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Social Emotion</td>
<td>80</td>
<td></td>
<td></td>
<td></td>
<td>60</td>
<td></td>
</tr>
<tr>
<td>Cognitive</td>
<td>80</td>
<td></td>
<td></td>
<td></td>
<td>70</td>
<td></td>
</tr>
<tr>
<td>Overall</td>
<td>100</td>
<td></td>
<td></td>
<td></td>
<td>50</td>
<td></td>
</tr>
</tbody>
</table>

For ages 6 wks – 5 months, the checklist includes:
- Health & Motor: 80
- Lang & Lit: 100
- Social Emotion: 80
- Cognitive: 80
- Overall: 100

For ages 6 - 11 months, the checklist includes:
- Health & Motor: 100
- Lang & Lit: 50
- Social Emotion: 60
- Cognitive: 70
- Overall: 50

For ages 12 - 17 months, the checklist includes:
- Health & Motor: 85
- Lang & Lit: 77
- Social Emotion: 100
- Cognitive: 85
- Overall: 77

For ages 18 - 23 months, the checklist includes:
- Health & Motor: 62
- Lang & Lit: 23
- Social Emotion: 54
- Cognitive: 38
- Overall: 38

For ages 24 - 36 months, the checklist includes:
- Health & Motor: 15
- Lang & Lit: 8
- Social Emotion: 92
- Cognitive: 54
- Overall: 8

For ages 36 months+, the checklist includes:
- Health & Motor: 58
- Lang & Lit: 69
- Social Emotion: 73
- Cognitive: 54
- Overall: 65
## PK3 – Academic Assessment

<table>
<thead>
<tr>
<th>Skills Assessed</th>
<th>1st Assessment</th>
<th>2nd Assessment</th>
<th>3rd Assessment</th>
<th>EOY</th>
<th>New Students</th>
<th>Returning Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Letter (10)</td>
<td>25%</td>
<td></td>
<td></td>
<td></td>
<td>20%</td>
<td>50%</td>
</tr>
<tr>
<td>Lower Case (10)</td>
<td>18%</td>
<td></td>
<td></td>
<td></td>
<td>15%</td>
<td>35%</td>
</tr>
<tr>
<td>Number (1-5)</td>
<td>26%</td>
<td></td>
<td></td>
<td></td>
<td>23%</td>
<td>45%</td>
</tr>
<tr>
<td>Rote Counting (1-15)</td>
<td>9%</td>
<td></td>
<td></td>
<td></td>
<td>6%</td>
<td>25%</td>
</tr>
<tr>
<td>Colors (11)</td>
<td>34%</td>
<td></td>
<td></td>
<td></td>
<td>39%</td>
<td>55%</td>
</tr>
<tr>
<td>Shapes (6)</td>
<td>32%</td>
<td></td>
<td></td>
<td></td>
<td>21%</td>
<td>70%</td>
</tr>
</tbody>
</table>
## PK4 – Academic Assessment

<table>
<thead>
<tr>
<th>Skills Assessed</th>
<th>1&lt;sup&gt;st&lt;/sup&gt; Assessment</th>
<th>2&lt;sup&gt;nd&lt;/sup&gt; Assessment</th>
<th>3&lt;sup&gt;rd&lt;/sup&gt; Assessment</th>
<th>EOY</th>
<th>New Students</th>
<th>Returning Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Letter (20)</td>
<td>75%</td>
<td></td>
<td></td>
<td></td>
<td>-%</td>
<td>75%</td>
</tr>
<tr>
<td>Lower Case (20)</td>
<td>63%</td>
<td></td>
<td></td>
<td></td>
<td>-%</td>
<td>63%</td>
</tr>
<tr>
<td>Number (1-10)</td>
<td>50%</td>
<td></td>
<td></td>
<td></td>
<td>-%</td>
<td>50%</td>
</tr>
<tr>
<td>Rote Counting (1-30)</td>
<td>38%</td>
<td></td>
<td></td>
<td></td>
<td>-%</td>
<td>38%</td>
</tr>
<tr>
<td>Colors (11)</td>
<td>75%</td>
<td></td>
<td></td>
<td></td>
<td>-%</td>
<td>75%</td>
</tr>
<tr>
<td>Shapes (6)</td>
<td>75%</td>
<td></td>
<td></td>
<td></td>
<td>-%</td>
<td>75%</td>
</tr>
</tbody>
</table>
PK3 Vocabulary
TO BE SUBMITTED SOON
Financial Reporting Goals
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>#1a Annual independent financial report meets expectations outlined in Texas Administrative Code §109.23 (relating to school district independent audits and agreed-upon procedures)</td>
<td></td>
<td></td>
<td></td>
<td>Feb 2022</td>
</tr>
<tr>
<td>#1ai The annual independent audit must provide an audited balance sheet or Statement of Financial Position to district authorizers.</td>
<td></td>
<td></td>
<td></td>
<td>Feb 2022</td>
</tr>
<tr>
<td>#1aii The annual independent audit must provide an audited income statement or Statement of Activities and Changes in New Assets to district authorizers.</td>
<td></td>
<td></td>
<td></td>
<td>Feb 2022</td>
</tr>
<tr>
<td>#1aiii The annual independent audit must provide an audited statement of cash flows to district authorizers.</td>
<td></td>
<td></td>
<td></td>
<td>Feb 2022</td>
</tr>
<tr>
<td>#1aiv The annual independent audit must provide notes to the audited financial statements to district authorizers.</td>
<td></td>
<td></td>
<td></td>
<td>Feb 2022</td>
</tr>
<tr>
<td>#1av The annual independent audit must provide charter school board-approved budget with enrollment targets to district authorizers.</td>
<td></td>
<td></td>
<td></td>
<td>Feb 2022</td>
</tr>
<tr>
<td>#1avi The annual independent audit must provide an annual debt schedule indicating the total principal and interest due to district authorizers.</td>
<td></td>
<td></td>
<td></td>
<td>Feb 2022</td>
</tr>
<tr>
<td>#1b The Operating Partner shall obtain an unqualified audit opinion, in connection with the annual financial report.</td>
<td></td>
<td></td>
<td></td>
<td>Feb 2022</td>
</tr>
<tr>
<td>#1c The Operating Partner must operate within available funding, and any budget variances must be addressed by modification of spending plans and practices.</td>
<td></td>
<td></td>
<td></td>
<td>Feb 2022</td>
</tr>
<tr>
<td>#1d The Operating Partner will have a minimum of 30 days Cash on Hand.</td>
<td></td>
<td></td>
<td></td>
<td>Feb 2022</td>
</tr>
</tbody>
</table>
Community Partnerships

- Galveston ISD
- Ball High School
- United Way
- Teen Health
- UTMB
- SMART Family Literacy
- Area Childcare Directors
- Galveston Diaper Bank
- Galveston Own Farmer’s Market
- Little Red Box
- Galveston Houston Immigration Representation Project (GHIRP)
- WIC
- Steals and Deals
- Urban Strategies
- Boys and Girls Club
- WorkSource Solutions
- Galveston Urban Ministries
- Family Service Center
- BBVA
- Gulf Breeze
- Galveston Food Bank
- St. Vincent’s House
- Ironman
- 3919 Enterprises
- Galveston Children’s Museum
- UpBring Head Start